



21740 State Route 676, Marietta, Ohio 45750

High School
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Superintendent Fax: 740.373.9026
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Adult Technical Training
Phone: 740.373.6283
Toll Free: 800.648.3695
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www.mycareerschool.com

Inspiring and empowering all to dream, believe and achieve.

POSITION NOTICE

CLASSROOM MONITOR

- BEGINNING DATE:** October 18, 2021
- REQUIREMENTS:** Minimum high school diploma; Postsecondary Certificate/Credential, Associates or four-year degree preferred. Proficient computer skills in Microsoft applications. Excellent verbal and written communication skills, sensitive to confidential issues and detail oriented. Self-motivated and able to work independently.
- RESPONSIBILITIES:** Directly responsible for supervision of students in a classroom environment. Taking attendance, report attendance and other concerns to the office in a timely manner, collecting or handing out homework, manage classroom behavior, enter student information into database as needed, assist students with classwork, administer tests and monitor internet assignments. Also, operating, organizing, and overseeing the various media materials available to students and staff.
- COMPENSATION:** 29.75 hrs./wk. – 2021-2022 School Year
- DEADLINE:** Until Filled, Priority Deadline October 5, 2021 @ 3:00 PM.
- CONTACT:** Qualified, interested applicants should send a resume and cover letter to applicant@thecareercenter.net.

Dennis A. Blatt, Superintendent
Washington County Career Center
21740 State Route 676
Marietta, OH 45750
(740) 373-2766 Extension 1040

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